



Job Description: Community Engagement Manager

Title - Community Engagement Manager

Job status: Full time, salaried

Compensation \$60,000- \$70,000

Reports to: Director of Guest Experience

Closes - Aug 10, 2025

kidSTREAM Children's Museum, 3100 E. Ponderosa Drive, Camarillo, CA 93010

Summary

kidSTREAM, an emerging Children's Museum, is seeking a dynamic and enthusiastic Community Engagement Manager to help us fulfill our mission of learning through play. This is a unique opportunity to build lasting relationships with the community while developing inclusive programs and innovative events that bring kidSTREAM's mission to life. The Community Engagement Manager will lead outreach efforts with schools, community organizations, and local partners, while also supporting educational programming and ensuring an exceptional guest experience. Working closely with the Director of Guest Experience and the Exhibits and Facilities Manager, this role will help design and deliver meaningful learning opportunities both inside and outside the museum. The ideal candidate is a passionate collaborator with a background in education, event planning, or community programming, and a commitment to making play-based learning accessible for all.

Responsibilities

Educational Programs (30%)

- Lead the development, implementation, and evaluation of innovative, play-based educational programming aligned with kidSTREAM's mission and learning framework.
- Collaborate with education consultants and staff to ensure content is developmentally appropriate, inclusive, and culturally responsive.
- Manage seasonal, school-based, and outreach programming both on-site and off-site.
- Facilitate workshops, camps, and pop-up learning experiences across various age groups.

Leadership & Volunteer Management (30%)

- Supervise and support a team of educators, event staff, and volunteers.
- Lead recruitment, onboarding, scheduling, training, and ongoing engagement of the museum's volunteer program.
- Foster a positive team culture that reflects kidSTREAM's values of collaboration, inclusivity, play, and lifelong learning.
- Provide leadership during museum operations, ensuring excellent visitor experience and smooth daily functioning.

Events & Community Partnerships (20%)

- Plan, manage, and execute engaging public and private events that support family learning and increase community participation.
- Develop and maintain strategic partnerships with schools, nonprofit organizations, libraries, businesses, and municipalities.
- Serve as a visible ambassador of kidSTREAM at community events and outreach opportunities.
- Design and manage outreach strategies that reflect and engage the diversity of the region.

Assessment & Reporting (20%)

- Develop and implement tools to track and evaluate program effectiveness and visitor feedback.
- Prepare reports and data summaries for internal use and external funders/partners.

- Use insights to refine educational and community engagement strategies.
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Qualifications

- Bachelor's degree in education, early childhood development, psychology, community development, or a related field.
 - Minimum of 3 years of experience leading educational programs or community engagement initiatives.
 - Experience managing volunteers, educators, or guest-facing teams.
 - Demonstrated success in building partnerships with schools or community organizations.
 - Bilingual (Spanish/English) applicants are strongly encouraged to apply.
 - Excellent written and verbal communication skills across diverse audiences.
 - Highly organized, detail-oriented, and dependable.
 - Ability to work occasional weekends and evenings, and to travel locally for outreach.
 - Valid driver's license and ability to pass a background check required.
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Preferred Skills

- Knowledge of informal education or museum-based learning.
 - Event production and program logistics experience.
 - Skilled in public speaking and group facilitation.
 - Experience with basic evaluation tools and data collection.
 - Ability to lift up to 40 lbs and participate in setup and takedown of materials and equipment.
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Our Culture & Benefits

At kidSTREAM, we believe in the power of play to transform lives. Our museum is a joyful space where curiosity is celebrated, diversity is welcomed, and families are invited to grow together. We offer a generous benefits package including:

- Medical, dental, vision, and life insurance
 - Paid vacation, sick time, and holidays
 - Discounts on museum programs and events
 - A fun, collaborative, mission-driven work environment
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How to Apply

Please email your cover letter and resume to Dani Hildreth, Director of Guest Experience, at dani.hildreth@kidstream.org. *No phone calls, please.*

Application deadline: August 10, 2025

Equal Opportunity

kidSTREAM is proud to be an Equal Opportunity Employer. We are committed to creating an inclusive and welcoming environment for all employees and applicants. We encourage candidates from diverse backgrounds to apply.